UKRI TRUSTWORTHY AUTONOMOUS SYSTEMS HUB
Pump-Priming Programme
Pump-Priming Conditions

1) The Recipient accepts that it shall not commence the Pump Priming Project and shall receive no Funding until:

   a. the Recipient has accepted the Pump-Priming Conditions by way of agreement with submitting an application to the UKRI TAS Hub Executive Management Team (EMT) or its authorised delegates;

   b. the Pump-Priming Project has been approved by the UKRI TAS Hub EMT; and

   c. the Recipient has, if applicable, provided a fully executed agreement made with its collaborators in compliance with these Pump-Priming Conditions.

2) The Recipient shall carry out the work detailed in the proposal submitted (attached as Appendix 2 to this letter) and shall do so in accordance with good academic practice.

3) The Recipient shall be solely responsible for the manner in which it carries out the work.

4) During the course of the Project, the disclosure of confidential information may become necessary. The receiving party shall keep confidential information in confidence for a period of 5 years from the date of its receipt. The receiving party shall use reasonable endeavours not to disclose to any third party, with the exception for those involved in UKRI TAS Hub, any confidential information nor use for any purpose except as expressly permitted by the UKRI TAS Hub. These restrictions shall not apply to information which: is or, at the time of communication or disclosure, was already in the public domain when it was provided by the disclosing party; subsequently enters the public domain through no fault of the receiving party; is received from a third party who has the right to provide it to the receiving party without imposing obligations of confidentiality; or is required to be disclosed by law, by an order of any court of competent jurisdiction or governmental authority.

5) The Recipient shall, following the instruction of the UKRI TAS Hub EMT:

   a. publish all Arising IPR and Project Results in accordance with FAIR Data Principles; and

   b. make all Arising IPR and Project Results available under an open source terms, as agreed by the Leadership Executive.

6) The Project shall commence on [start date] and last for a duration of [xx] months.

7) The Principal Investigator will be required to engage fully with the programme and to attend partner meetings as required during the lifetime of the project, including; on commencing, mid project, and at the end of the project.

8) Within one month of the end of the project, a final report will be submitted to the UKRI TAS Hub EMT, highlighting the project outcomes and impact.

9) The report should be sent to:
10) All outputs from the project must be made available to the UKRI TAS Hub for posting and archiving on any of the UKRI TAS Hub Collaborators owned websites, unless publisher copyrights explicitly exclude this. In addition to this, the report must also be made available to EPSRC.

11) The Recipient should acknowledge the EPSRC and the UKRI TAS Hub and incorporate the EPSRC and the UKRI TAS Hub logos (as seen in Appendix 1) in all marketing and other material generated in/or for the Project.

12) The Recipient should submit 2 invoices for payment of actual expenditure. The first 3 months after commencement of the Project and the final on submission of the final report. The Invoices should be accompanied by a statement of expenditure showing actual directly incurred and directly allocated costs. In any circumstances, the maximum that will be paid upon receipt of the first invoice is 75% of the total award. Invoices should include the reference found at the top of this letter and should be sent to:

   Dr David Maffin, Projects Manager
   UKRI TAS Hub
   University of Southampton
   Southampton
   SO17 1BJ

13) The amount of the award as stated above shall be 80% FEC (e.g. of the amount requested), in accordance with EPSRC regulations, and is inclusive of VAT if applicable. The permissible expenses shall be as set out in the Call document. No expenses incurred prior to the commencement of the Project can be recovered.

14) The Recipient must immediately notify the UKRI TAS Hub EMT or its authorised delegates if there is any accumulation, slippage or variation in expenditure greater or less than 5% of the quarterly funding. The Recipient agrees that the UKRI TAS Hub has the right to re-profile the award if required. Any deviation from the agreed allocation of funding or project duration under the award must be negotiated and approved through written consent by the UKRI TAS Hub. The approval of award changes should not be assumed and will be dependent on spend across all associated grants.

15) Payment shall be made within 30 days of receipt of invoices.